

MOVE-IN GUIDE UCF HOUSING AND RESIDENCE LIFE



Welcome to Northview! We are so excited to have you. You are located right across the street from the football stadium and the rest of main campus. Keep an eye out for all the events that will take place around Knights Plaza and in your community. The shuttle will swing by every 20 minutes or so when you need to get to the center of campus. Northview offers more amenities than any other community on campus, so enjoy your own gym, pool, sauna, and private collaboration rooms that are just for residents. Enjoy getting to know your new home away from home!

FOLLOW US!











@UCFHOUSING

CONTACT INFORMATION

Community Office & RA on Call: 407-885-2619

Residence Life Coordinator, Chloe O'Sullivan Chloe.OSullivan@ucf.edu

Graduate Coordinator, Nathan Kehoe Nathan.Kehoe@ucf.edu

Mailing Address:

Student Name Northview Mail Center 3925 Lockwood Blvd, #XXXX Oviedo, FL 32765



NORTHVIEW COMMUNITY



Move-in Check-in Stations



Programming Center



Unloading Zone



Northview Residence Halls



Mail Center



Move-in Event Zone



Public Restrooms



Check-in Parking



A B
C D

NV-501A BEDROOM A
NV-501B BEDROOM B
NV-501C BEDROOM C
NV-501D BEDROOM D
Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.



4/4APARTMENT LOFT

A B

EXAMPLE

NV-L-501A BEDROOM A NV-L-501B BEDROOM B NV-L-601C BEDROOM C NV-L-601D BEDROOM D Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.



2/2 APARTMENT L-SHAPE



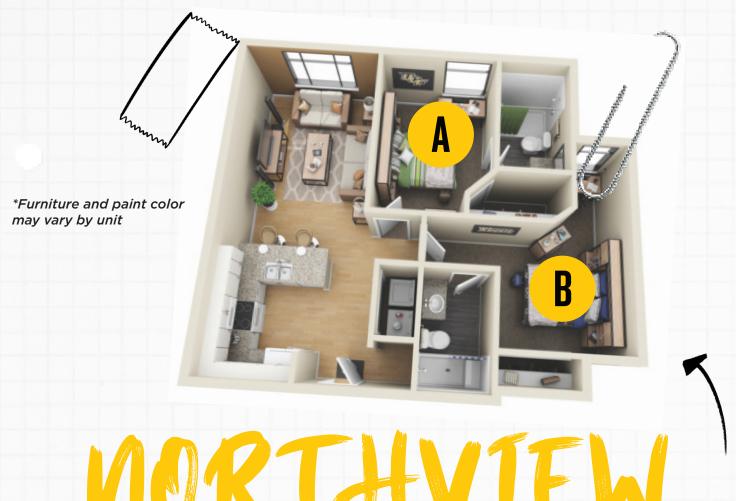
EXAMPLE

NV-501A BEDROOM A

NV-501B BEDROOM B

Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.



2/2 APARTMENT SQUARE

A B

EXAMPLE

NV-501A BEDROOM A

NV-501B BEDROOM B

Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.





EXAMPLE

NV-501A BEDROOM A

NV-501B BEDROOM B

Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.



A B

EXAMPLE

NV-501A BEDROOM A

NV-501B BEDROOM B

Bldg. Room Bed

You are assigned a specific bedroom. Be sure you are moving into the correct room to **avoid charges to your account** upon check-out! If you have questions, please call the community office.

DESK HOURS & SERVICES



Our staff is available to you 24/7.

Your community office is your go-to when looking for resources. You can always go to your community office whenever you need help or have questions. In the office, you'll find your community coordinator, or their office staff, who can help you with:

- Lockouts from your room
- · Questions about moving in or out
- Help with submitting a work order

KEYS & COMMUNITY ACCESS

Your UCF ID card serves as your apartment key. Each bedroom is secured with a separate hard key for added privacy.

Community access is restricted to those who live in the building. Do not hold doors open for other students - though the Knight Way is to always be a good neighbor, each resident is responsible for their own access to the building to keep us all as safe as possible.



MAIL & DELIVERIES

 You can request a P.O. box from Mail Services and receive a mail key- this key must be returned at the end of the year.

 You will receive an email when your packages are ready for pick up. Please do not come to the mail center prior to receiving that email!

 Each community is assigned a mail center. Residents of that community will not be able to pick up their packages at any other mail center.

 Grocery deliveries such as Hello Fresh are accepted by our mail centers when delivered through a traditional package carrier (USPS, FedEx, UPS, DHL, etc.)



ETA: Right now

prime

Food deliveries like Uber Eats or Door Dash are **NOT** accepted at our mail centers or community office front desks. Students **MUST** meet the delivery driver outside of the residence hall to receive their order, such as the nearest parking lot.

AMENITIES

INTERNET & CABLE

- Wi-Fi is available throughout NorthView and does not require device registration.
- Ethernet ports are also provided in each unit (residents must supply their own Ethernet cable).
- Cable TV service is not included.

LAUNDRY

Each unit in NorthView includes a side-by-side washer and dryer. For any maintenance concerns or issues, please submit a work order through the designated portal.

BIKE STORAGE

NorthView offers a dedicated bike cage located in the parking garage. Access requires a separate key, which can be checked out at the Community office by showing your UCF ID.

- Use at your own risk: Residents are responsible for securing their own bikes.
- Personal locks are strongly encouraged.
- The bike cage includes electrical outlets for charging e-scooters.
- For NorthView residents only.



AMENITIES

POOL

- Pool hours are from 8 am 11 pm
- · No glass around the pool area

GYM

- Gym from 8 am 11 pm
- · Shirt and always closed toed shoes
- Gym equipment cannot be removed from the space
- Please report any equipment issues to the community office
- Open containers (cups or cans) or glassware are strictly prohibited
- Residents can only bring two guests into the space
- Residents are required to wipe down equipment after use
- · Entry door cannot be propped

GAME ROOM

- Open 8 am 11 pm
- The game room is a community space with no reservation required
- Residents must clean up after any guests in their party. Storing food, snacks and supplies in the kitchen area of the game room is strictly prohibited
- Doors cannot be propped





SAUNA

- · Towels and shoes required
- Sauna hours are from 8 am 11 pm

TIKKI BAR

- Quiet hours apply
- Residents must clean up after any guests in their party. Storing food, snacks and supplies in the kitchen area of the tiki bar is strictly prohibited
- Alcohol is prohibited in the tiki bar/ patio area
- Guest policy still applies to all open spaces

GENERAL GUIDELINES

- Outside groups and entities are not permitted to utilize NorthView amenities and resident spaces
- Alcohol is strictly prohibited from all community spaces
- NorthView amenities are for NV residents and their guests

PARKING

BEFORE YOU PARK

- · Register your car at the NV office or risk towing and fines.
- One parking permit per resident.

WHERE NOT TO PARK

- Residents and guests of NorthView are not permitted to park in Hillel or CCM spaces or lots without designated parking permits violators may be towed.
- · Car must occupy one parking space.
- Park and Ride to campus for non-NorthView residents is strictly prohibited.
- No trailers, RVs, campers (find clearance) are prohibited from parking in the garage.
- · No EV charging in the garage.

GUESTS

- Guests and visitors of residents must park in visitor parking.
- Guests cannot park in a visitor spot longer than 72 hours.

OTHER RULES

- No EV charging in the garage.
- NorthView/ DHRL is not responsible for any damages, theft or loss of property in the garage.
- Tempering with the garage gate arm is strictly prohibited and can result in a minimum of a \$250 fine or potential legal action.
- Parking in an ADA parking place without a DMV issues placard or license plate will result in a \$250 fine and potential towing of the vehicle.



SUBMITTING A WORK ORDER

- 1 Visit fo.ucf.edu, click "Work Request Form"
- **1** Log into your account, click "Submit a Work Request"
- $\mathbf{3}$ —Click "Next" if not an emergency, enter your information
- Enter Location Info
 - Building 8136 Northview
 - © Enter description (include room)
 - Always put 'no' for chargeable offense
- 5 Review and Submit





EMERGENCY?

Call 407-823-5223

Scan the QR code to submit a request

MAINTENANCE 101

Top 5 maintenance tips



1.

Leave thermostat in AUTO. Placing the system to ON will create air quality issues.

2.

Make sure you submit a work order for all issues. Do not rely on roommates or RA.

3.

Bring cleaning supplies to maintain a healthy space. Clean the toilet, shower & sink weekly for best results





For maintenance best practices, refer to the Community Living Guide section "Your Room, Your Rights, Your Facilities." 4.

If you experience a water event, flooding, leaks, etc. quickly pick up your belongings and put them on a higher surface such as your bed.

WHO TO CALL & WHEN

RA on Call/Community Office

Call the RA on Call/Community Office when you're locked out, have time sensitive questions or concerns, or if there is an urgent issue. This number is answered 24 hours a day, 7 days a week if you need anything. You can find this number on the first page of this guide. If you have an emergency, call 911.

Your RA

Your RAs are here to help you when they can, but remember, they are also UCF Students. If you have general questions that are not time sensitive, feel free to ask your RA. You should always call the Community Office number if there is an elevated issue, or if it's late at night.

Work Control

You can submit work request online, but if there is a more urgent maintenance concern, you should call the number below. Examples include when there is a severe leak in your room, if your electricity goes out, or if an elevator isn't working properly.

407-823-5223

UCFIT

For questions about the WiFi, how to set up a smart TV, and anything related to technology, you should contact UCF IT. You can submit tickets online by visiting **it.ucf.edu.**

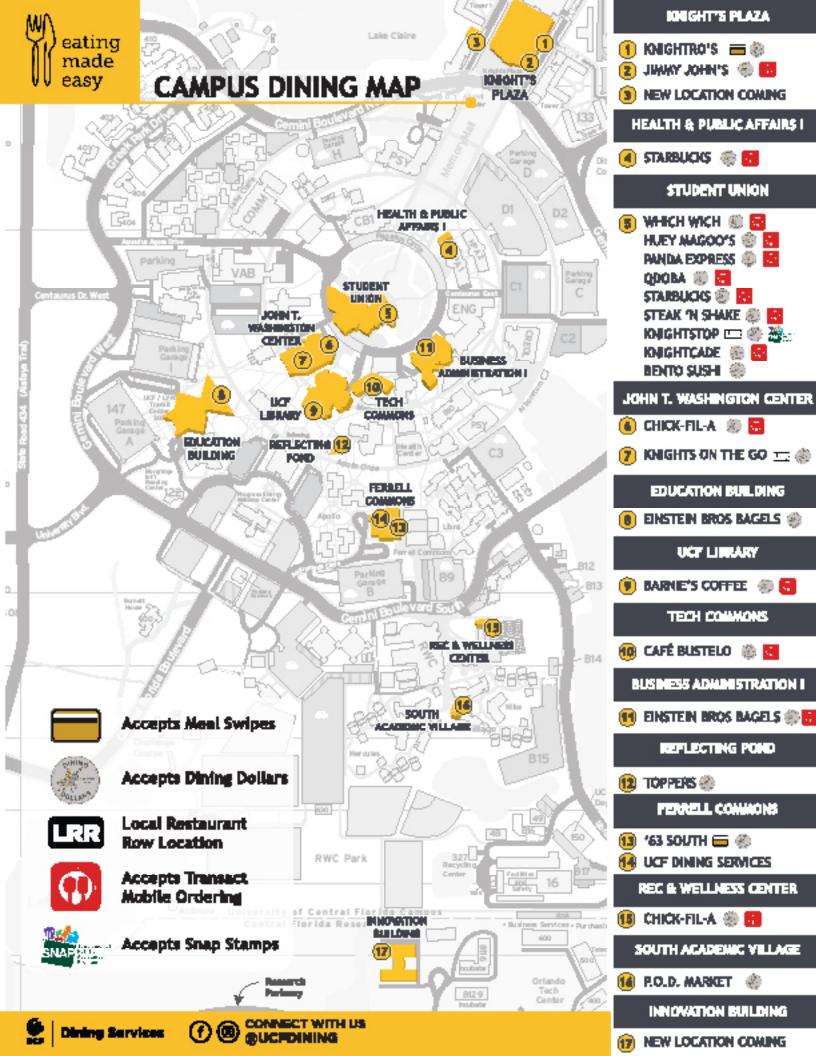
UCF PD

Due to joint jurisdiction in certain areas, your call may be transferred to the Seminole County Sheriff's Office. In that case:

- A deputy from the Seminole County Sheriff's Office may be dispatched to assist.
- An officer from UCF PD may also respond

Non-emergency line: 407-823-5555





LOCAL GUIDE

Whether you're on or off campus there is always a place for your needs. Everything here is a short walk, bike or car ride away!

GENERAL

Target Walmart Big Lots Dollar Tree Dollar General

FOOD

BurgerFi Mac & Stacks Noodles & Company Bento Asian Kitchen + Sushi Habaneros 4 Rivers Smokehouse Lazy Moon Huev Magoo's Tiiuana Flats Domu Ramen Just Salad Fresh Kitchen Tin & Taco King Bao Night Owl Cookies White Rabbit Dessert

SHOPPING/ CLOTHING

Old Navy
Famous Footwear
T.J. Maxx
Sephora
Ulta
Office Depot
Michaels Crafts
JOANN

GROCERY

Publix
Winn-Dixie
ALDI
Walmart Neighborhood Market
Sprouts Farmers Market
BJ's Wholesale Club
Indian Market
Eastside Asian Market
Fancy Fruit and Produce

TECH

Ashley

Best Buy T-Mobile Verizon AT&T Store Target Electronic Walmart Electronic GameStop

FURNITURE

Mattress Firm Rooms-To-Go La-Z-Boy At Home Hudson's Furniture

BANK SERVICES

Bank of America Fairwinds Credit Union Wells Fargo TD Bank Chase Bank Regions Bank Trustco Bank VyStar Credit Union

POSTAL SERVICES

USPS FedEx Print & Ship Center The UPS Store

CLINIC/PHARMACY

CVS Pharmacy
Walgreens Pharmacy
Walmart Pharmacy
Publix Pharmacy
Rite Care Pharmacy
Centra Care
WellMed
First Choice Urgent Care
Ideal Dental
Smile Dental



LA Fitness
Planet Fitness
YouFit
24 Hour Fitness
Iron Body Fit
GNC
Vitamin Shoppe
Max Muscle

